

**Governing Board of Trustees Regular Meeting  
Wednesday, January 17, 2018**

**Members present**

Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

**Meeting called to order at 4:32pm.**

**1. CALL TO ORDER OPEN SESSION**

Procedural: 1.1 CALL TO ORDER OPEN SESSION

Board President Gibson called the meeting to order at 4:32pm.

Information, Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

No public input.

Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION

Board President Gibson adjourned the meeting to Closed Session at 4:32pm.

**2. CLOSED SESSION**

Discussion: 2.1 REAL PROPERTY TRANSACTION – Government Code Section 54956.8 Real Property: 10 acre usable lot, Carmel Valley Road in the City of San Diego, within Pacific Highland Ranch to be used as potential elementary school site. Conference with Real Property Negotiator: Cathy Birks Negotiating Parties: Pardee Homes and Cathy Birks Under Negotiation: Potential acquisition of future school site

Discussion: 2.2 CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6) Agency Designated Representatives: Holly McClurg, Ph.D., Superintendent and Jason Romero, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association

**3. RECONVENE OPEN SESSION**

Procedural: 3.1 CALL TO ORDER OPEN SESSION

Board President Gibson reconvened Open Session at 5:55pm.

Procedural, Report: 3.2 WELCOME AND REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Gibson reported no action taken in Closed Session.

Procedural: 3.3 PLEDGE OF ALLEGIANCE/ROLL CALL

Action: 3.4 APPROVAL OF THE AGENDA

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Not Present at Vote: Doug Rafner

**4. CORRESPONDENCE/COMMUNICATIONS**

Report: 4.1 CORRESPONDENCE

Superintendent's Office received the following correspondence from the community:

- (1) parent regarding enrollment at one of our schools.
- Numerous responses from community regarding facilities.

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

Katherine Fitzpatrick (address on file), community member, regarding Transitional Kindergarten.

## 5. REPORTS, RECOGNITIONS AND HEARINGS

### Recognition: 5.2 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, JANUARY 2018

The Governing Board and Superintendent McClurg recognized the DMUSD Certificated Employees of the Month for January 2018.

Ashley Falls School: Dina Irwin, Speech/Language Pathologist

Carmel Del Mar School: Nicole Nelson, STEAM+ Art Specialist

Del Mar Heights School: Courtney Masick, Third Grade Teacher

Del Mar Hills Academy: Kate Weidmann, Kindergarten Teacher

Ocean Air School: Jodi Lack, Kindergarten Teacher

Sage Canyon School: Leslie Montoro, Speech/Language Pathologist

Sycamore Ridge School: Jennifer McClellan, Third Grade Teacher

Torrey Hills School: Rebecca Hoy, Kindergarten Teacher

Early Childhood Education Program: Nellie Wheat, Early Childhood Instructional Assistant

District Office: Michelle Bothe, Administrative Assistant/Child Nutrition Services Coordinator, Business Services Department

### Report: 5.3 REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)

2017-2018 DMCTA President, Erik Bienke, provided a report to the Board.

- Excited to begin interspersed bargaining process with the district in February.
- Encouraged by the Governors Budget 2017-2018.
- Formed a DMCTA Team to participate in the Carmel Valley 5K Run in March; invited community to join them.

Erik Bienke introduced Del Mar Hills Academy site representatives and 6th grade teachers, Colleen Pratt and Chelsea Moore. Three Del Mar Hills Academy students, Matea, Fritz and Sophia, presented a report about the Student Exhibition on Health Impacts of Climate Change.

### Report: 5.4 REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)

2017-2018 DMSEF President, Susan Polizzotto, provided a report on DMSEF activities.

- Thanked former Board President Rafner for his service, and congratulated Board President Gibson as new President.
- DMSEF participated in a Barnes & Noble fundraiser that brought in \$880.
- Excited about Parent Nights planned by the District.
- Planning for two jog-a-thons in February; Ocean Air School and Del Mar Heights School.

### Report: 5.5 REPORT: PARENT TEACHER ASSOCIATION (PTA)

Torrey Hills School PTA President, Susie Peterson, provided a report on Embracing Diverse Communities.

### Report: 5.6 REPORT: BOARD REPORTS/COMMENTS

#### General Board Information:

- Board Members attended Del Mar Heights School Visitation on January 10, 2018.

#### Member Gibson:

- Attended new teacher assessment program at UCSD, preparing teachers for the classroom.
- Attended Carmel Valley Middle School Science Olympiad. Thanked Dr. Wooden for organizing that event.

#### Member Cochrane:

- As a Special Education Professor, attended the Hawaii International Conference on Education.

#### Member Wooden:

- Organized the Science Olympiad for Ocean Air School, Carmel Del Mar School, Sage Canyon School, and Torrey Hills School. Ocean Air School finished 9th overall, competing with primarily middle school teams.

#### Member Halpern:

- Thanked Design Thinking Team and teachers for bringing an incredible opportunity to our students.

### Report: 5.7 REPORT: SUPERINTENDENT

Superintendent McClurg reported on current District activities, including:

- Attended Governing Board of Trustees Visitation to Del Mar Heights School with Board Members.
- Met with Pardee Homes regarding Pacific Highlands Ranch.
- Welcomed Robin Ross, new Coordinator of Special Education, to her new position.
- Welcomed Andrea Sleet, new Assistant Principal at Torrey Hills School, to her new position.

- Shared the Superintendent's January Message to the Community regarding School Facilities.

**Procedural: 5.8 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS**

No public input regarding items on the agenda.

**Action, Minutes: 5.9 BOARD APPROVAL OF GOVERNING BOARD OF TRUSTEES MEETING MINUTES**

Board unanimously agreed to move Item 10.1 to follow Item 5.9 on the agenda in order to allow Aubrey King, Partner of Wilkinson, Hadley, King & Company, to present the Annual Audit Report for the 2016-2017 fiscal year.

**Approve Minutes:**

December 13, 2017 Regular Meeting

January 10, 2018 Special Visitation

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Not Present at Vote: Doug Rafner

**Action, Procedural: 5.10 PUBLIC HEARING: BOARD INFORMATION AND APPROVAL, OPEN THE PUBLIC HEARING FOR THE SUBMISSION OF THE INITIAL PROPOSALS FOR THE REOPENERS OF 2017-2018 DMUSD AND DMCTA LABOR AGREEMENT**

The California Government Code, Article 8, Section 3547 stipulates that a reasonable time elapse after the submission of the initial proposal for the public to have the opportunity to comment.

**Public Hearing Procedure:**

· Hearing Opened at 6:50pm by Board President Gibson.

· No Public Comments.

The public hearing will be closed at the February Regular Governing Board Meeting.

Approve opening of the Public Hearing for the submission of the initial proposals for the reopeners of 2017-2018 DMUSD and DMCTA Labor Agreement.

Motion by Steve Cochrane, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Not Present at Vote: Doug Rafner

## 6. CONSENT

**Action (Consent): 6.1 BOARD APPROVAL, DEL MAR UNION SCHOOL DISTRICT'S UNIFORM COMPLAINT QUARTERLY REPORT FOR OCTOBER 1, 2017 - DECEMBER 31, 2017**

Resolution: Approve Del Mar Union School District's Uniform Complaint Quarterly Report for October 1, 2017 - December 31, 2017.

Approve Consent Items 6.1 - 6.8.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Not Present at Vote: Doug Rafner

**Action (Consent): 6.2 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT**

Resolution: Approve and accept donations to the Del Mar Union School District.

Approve Consent Items 6.1 - 6.8.

Motion by Scott Wooden, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane  
Not Present at Vote: Doug Rafner

Action (Consent): 6.3 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS  
Resolution: Approve the purchase orders, ratify the commercial warrant payments, revolving cash disbursements and purchase card transactions as listed.

Approve Consent Items 6.1 - 6.8.

Motion by Scott Wooden, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane  
Not Present at Vote: Doug Rafner

Action (Consent): 6.4 BOARD APPROVAL, SCHOOLDUDE MAINTENANCE ESSENTIALS PRO WORK ORDER SYSTEM  
Resolution: Approve SchoolDude Maintenance Essentials Pro Work Order System.

Approve Consent Items 6.1 - 6.8.

Motion by Scott Wooden, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane  
Not Present at Vote: Doug Rafner

Action (Consent): 6.5 BOARD APPROVAL, SCHOOL-SPONSORED FIELD TRIP  
Resolution: Approve School-Sponsored Field Trip.

Approve Consent Items 6.1 - 6.8.

Motion by Scott Wooden, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane  
Not Present at Vote: Doug Rafner

Action (Consent), Information: 6.6 BOARD INFORMATION, CAL200 SETTLEMENT AGREEMENT REPORT  
Resolution: No action. Informational only.

Approve Consent Items 6.1 - 6.8.

Motion by Scott Wooden, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane  
Not Present at Vote: Doug Rafner

Action (Consent): 6.7 BOARD APPROVAL, ATTENDANCE AT CALIFORNIA'S COALITION FOR ADEQUATE SCHOOL HOUSING 2018 ANNUAL CONFERENCE ON SCHOOL FACILITIES  
Resolution: Approve attendance at California's Coalition for Adequate School Housing 2018 Annual Conference.

Approve Consent Items 6.1 - 6.8.

Motion by Scott Wooden, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane  
Not Present at Vote: Doug Rafner

Action (Consent): 6.8 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS  
Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.8.

Motion by Scott Wooden, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane  
Not Present at Vote: Doug Rafner

Action (Consent): 6.9 CONSENT CALENDAR  
Member Halpern asked a clarifying question regarding Consent Item 6.8; Superintendent McClurg provided clarification.

Resolution: Approve Consent Items 6.1 - 6.8.

Approve Consent Items 6.1 - 6.8.

Motion by Scott Wooden, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane  
Not Present at Vote: Doug Rafner

## 7. CURRICULUM AND INSTRUCTION

Action: 7.1 BOARD APPROVAL, SCHOOL ACCOUNTABILITY REPORT CARDS 2016-2017  
Shelley Petersen, Assistant Superintendent of Instructional Services, presented the School Accountability Report Cards 2016-2017, for approval.

Approve 2016-2017 School Accountability Report Cards (SARCs).

Motion by Scott Wooden, second by Steve Cochrane.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane  
Not Present at Vote: Doug Rafner

## 8. ADMINISTRATION AND POLICY

Report: 8.1 BOARD REPORT, DISTRICT DESIGN 2022: CRAFTING A NEW STORY FOR EDUCATION  
Holly McClurg, Superintendent, Shelley Petersen, Assistant Superintendent of Instructional Services, and Laura Spencer, Executive Director of Innovation and Design, presented District Design 2022: Crafting a New Story for Education to the Board. Vision: Unrelenting pursuit of the extraordinary school experience, including:

- District Mission: To ignite genius and empower students to advance the world.
- The Del Mar Union School District develops students' strengths, passions and sense of purpose, and prepares them to serve a broader social, political and economic community.
- The five-year District Design 2022 process will define a new outcome for a quality education: the promotion of the dispositions needed for students to become active learners and effective thinkers who create, innovate, and solve problems. Our district is in the process of shifting our practices and messages in order to enculturate students into a new story of learning. The development of culture is done together and is part of a process that includes students, teachers, staff, and community.

## 9. OPERATIONS AND FACILITIES

### 10. BUSINESS AND FINANCE

Action, Report: 10.1 BOARD REVIEW AND ACCEPTANCE OF THE ANNUAL AUDIT REPORT FOR THE 2016-2017 FISCAL YEAR PREPARED BY WILKINSON, HADLEY, KING & COMPANY, CERTIFIED PUBLIC ACCOUNTANTS  
Aubrey King, Partner of Wilkinson, Hadley, King & Company, presented the Annual Audit Report for the 2016-2017 fiscal year prepared by Wilkinson, Hadley, King and Company, Certified Public Accountants.

Accept the Annual Audit Report for the 2016-2017 fiscal year prepared by Wilkinson, Hadley, King and Company, Certified Public Accountants.

Motion by Scott Wooden, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane  
Not Present at Vote: Doug Rafner

## 11. PERSONNEL

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DISTRICT DMSEF AND PTA EVENTS

Information: 12.3 PRELIMINARY ITEMS FOR THE FEBRUARY 2018 REGULAR BOARD MEETING

Preliminary items for the February 2018 Regular Governing Board Meeting:

- Board Approval, Minutes of Regular Board Meeting, January 17, 2018.
- Board Approval, Minutes of the Special Visitation, February 7, 2018.
- Member Halpern requested an update at the February or March Board Meeting regarding the roll-out of the Berlitz Language Program.

Action: 12.4 ADJOURNMENT OF MEETING

Governing Board President Gibson adjourned the meeting at 7:15pm.

Motion to Adjourn meeting.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Not Present at Vote: Doug Rafner

Minutes of January 17, 2018 Adopted:

Signature of Board Clerk:

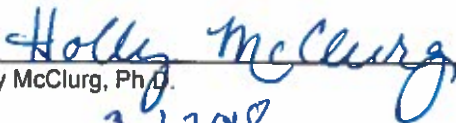


Erica Halpern

2-28-2018

Date

Signature of Superintendent:



Holly McClurg, Ph.D.

3-1-2018

Date

Amended Minutes Approved 2/28/2018

Generated by Holly Palmer, Executive Assistant to the Superintendent